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www.BusinessRegistrations.com

<u>MEMORANDUM</u>

TO: Hawaii Broker-Dealer Applicants

FROM: Henry K. Tanji

Securities Compliance Specialist

RE: Hawaii Broker-Dealer Registration

In order to register a broker-dealer in Hawaii, we shall require the completion of the following:

- 1. Filing Fee Two hundred dollars (\$200.00). The filing fee may be paid through the CRD or directly to the State.
- 2. Form BD Submit a complete form BD.
- 3. Qualifying individual In order to be eligible as a dealer in this State, the applicant shall have an officer or employee who has had at least one year of full-time experience as a securities salesperson or registered representative. No other type of securities experience shall be accepted.
 - Provide the name and CRD number of the individual, the name of the firm at which the experience was obtained, and the dates of employment.
- 4. Financial Statements Submit the applicant's most recent audited fiscal year end financial statement <u>and</u> a current, verified month end statement dated within thirty (30) days of the filing date. The month end financial statement shall be verified and signed by an officer and notarized.

All broker-dealer applicants shall complete the preceding broker-dealer registration materials. All forms shall be completely and correctly executed. Failure to complete any of the preceding shall result in the delay of the broker-dealer's registration in the State. Applicants will be notified in writing of any deficiencies in their applications. When an application is approved the CRD status will be updated.